

APPENDIX 1

Consultation and Coordination Documentation

Rosewood Creek SEZ Restoration Project public outreach documentation					
Date	Format	Location	Participants	Purpose/Agenda	Outcome
March 1, 2005	Private property landowner meeting	Incline Village, Aspen Grove	General Public	Introduced geomorphic and riparian assessment conducted by NTCD and Mainstream Restoration, Inc.	All were in support of moving forward with the project
November 15, 2005	Private property landowner meeting	Incline Village, Aspen Grove	Jill Sarick (NTCD), Matt Vitale (NTCD), Edith Vasques, Vince Scott, Terry Moore, Charlene Meenan, Kelvin Voeller, Craig Robinson, Tony Robinson, Jerome Bos	TRPA's involvement, vegetation issues, USFS involvement?, Scott Property culverts, property owner donations.	None at this time, simply general discussion.
November 22, 2005	Phone call	N/A	Vince Scott & Terry Moore	Discuss their individual property: Incline Creek Estates	Consensus is that they were interested in working with the Conservation District to help make the project happen.
November 28, 2005	Private property landowner meeting	Bob Huff's home on MacDonald Drive	Bob Huff	Huff Property logistics	Bob will be staging his housing construction such that removed wood and rock will be accessible for SEZ construction.
November 28, 2005	Private property landowner meeting	Incline Sales Co. office on SR 28	Craig Robinson	Incline Sales property logistics	Verbally committed a private contribution of funds for construction.
November 29, 2005	Private property landowner meeting	Incline Sales Co. office on SR 28	Craig Robinson, Jerome Bos, & Tony Robinson	Private property development plans, current and future funding	None at this time, simply general discussion.
November 30, 2005	Phone call	N/A	Greg Mikkelsen (Bob Huff neighbor)	Left a message to establish initial contact	No response.
December 7, 2005	Newspaper article	North Lake Tahoe Bonanza, publication	Andrew Pridgen, author	"Rosewood Creek restoration a landmark effort in Incline Village", title	N/A
December 9, 2005	Private property landowner meeting	Incline Crest 3B properties	Steve Dolan	Discussion about project and initial contact	None at this time, simply general discussion.
December 8, 2005	Technical Advisory Committee Representative meeting	Tahoe Regional Planning Agency	Tim Hagan	Permitting, funding, restoration plans, some logistics	2006 construction will not be possible due to various factors including permitting
December 23, 2005	Private consultant meeting	Lumos and Associates - Scott Properties field site	Brian McRae	Contracting work with Incline Creek Estates project: Design Workshop, Cruz Construction, Rick Angelanos	Information sharing of the SEZ restoration project and the adjacent private property development.
December 28, 2005	Phone call	N/A	Chuck Rairden, US Army Corps of Engineers	Program Manager for 3rd, incline, and Rosewood Creeks ACE projects	Left a message for permitting initial contact
January 3, 2006	Phone call	N/A	Melissa Shaw, Tahoe Regional Planning Agency	Design Workshop: For Scott Properties, SEZ Restoration approved, landscape plan not approved (revised tree harvest plan, urban forest health).	Informaiton sharing only
January 12, 2006	Phone call	N/A	Phil Brozak, US Army Corps of Engineers	ACE 206 program discontinued but do not know what is replacing it? Need wetlands permit.	None
February 1, 2006	TAC meeting	NTCD office	Jon-Paul Harries, Tim Hagan, Virginia Mahacek, Leslie Burnside, Matt Vitale, Brendan Belby	Discuss planning, field tour, permitting, stakeholder input to design, FEA process, technical study needs	Field meeting scheduled
February 8, 2006	Stakeholder Meeting	Rosewood Creek	Steve Peck, Virginia Mahacek, Dale Miller, Mary Horvath, Brenden Belby	Field tour orientation for new project design team (Valley & Mountain Consulting and sub-contractors)	Discussed present condition of the creek and SEZ
March 3, 2006	Private property landowner meeting	Scott Properties office	Jill Sarick, Terry Moore, Matt Vitale	fundraisers, watershed groups, press releases	new meeting schedule for next month
March 3, 2006	Phone call	N/A	Bill McAllister, Fairway Pines Association, Tanager Realty	left message	initial contact only
March 20, 2006	Phone call	N/A	Bob Huff, Gary Midkiff, Matt Vitale	memo accepted for NTCD's acceptance of 25K donation for the Rosewood SEZ restoration project, sent e-mail to Bob, 48 month time frame, money spent on Bob's property only	Bob and Gary to proceed with TRPA lot split along Village Blvd. property
April 6, 2006	Stakeholder Meeting	Incline Village, W.C. maintenance bldg.	Jane Rubsamen, Craig Robinson, Jerome Bos, Charlene Meenan, Janet Krautstrunk, Bob Huff, Matt Vitale, Jill Sarick, Gavin Silberschlag	project status update, 25% design plans on the way, moving forward with the watershed group?	
April 7, 2006	Phone call	N/A	Bob Huff, Matt Vitale	Selling property and wants to ensure any easements are in place	draft contract for 25K donation will be sent
April 10, 2006	Phone call	N/A	Bonnie LaValley, Matt Vitale	discussed logistics of project with new house purchase from Bob	I will follow up with a restoration project unit cost estimate for the property
April 10, 2006	Phone call	N/A	Bob Huff, Matt Vitale	wants to obligate new owners for an easement in the SEZ	willing to pay for their portion of creek work
April 11, 2006	Private property landowner meeting	NTCD office	Bob Huff, Virginia Mahacek, Matt Vitale	Discuss possible implementation this season	To discuss possible implementation at next TAC meeting
April 12, 2006	Phone call	N/A	Bob Huff, Kim LaValley, Matt Vitale	Discussion on amount of private contribution for SEZ restoration	A \$6,000 figure will be presented to Kim LaValley
April 24, 2006	Phone call	N/A	Craig Robinson, Matt Vitale	Discussed working with TRPA to extend his private residential BMP deadline to conform with the stream restoration design.	Matt Vitale to set up a meeting with TRPA
April 24, 2006	Phone call	N/A	Bob Huff, Matt Vitale	Bob to sell his house with a \$6,000 credit	None
April 24, 2006	Phone call	N/A	Bob Huff, Matt Vitale	update on status of Rosewood Creek Restoration, issues addressed: watershed group formation, complexity of project, firm heading up design, individual property improvements.	None
May 1, 2006	Phone call	N/A	Terry Moore, Matt Vitale	general project timeline discussion	None
May 9, 2006	TAC meeting (25% design)	NTCD office	Leslie Burnside, Virginia Mahacek, Kimble Corbridge, Jere Harper, Steve Peck, Brenden Belby, Joe Pomeroy, J.P. Harries, Tim Hagan, Liz Harrison, Vince Scott, Craig Robinson.	FEA?, topo, new material to Washoe County, unofficial field verified GIS SEZ layer, 208 plan, easement issues (NDSL), Forest Service (25% NEPA decision), Forest Service Emvironmental Assessment: biology, cultural, wetlands (ACE approved), socio-economics, scoping, MOU, TRPA, NEPA consultant selection using TRPA requirements	None
May 16, 2006	Private property landowner meeting	Fairway Pines HOA	Bill McAllister	25% design review meeting	None
May 16, 2006	Private property landowner meeting	Scott Properties office	Vince Scott & Terry Moore	25% design review meeting	None
May 16, 2006	Private property landowner meeting	Incline Sales Co. office on SR 28	Craig Robinson & Jerome Bos	25% design review meeting	None
May 18, 2006	Private property landowner meeting	Bob Huff's home on MacDonald Drive	Bob Huff, Matt Vitale	construction staging areas	input to design plans
July 7, 2006	Phone call	N/A	Bob Huff, Matt Vitale	SEZ size and design plan discussion	Bob to send design plans to Matt Vitale for delivery to consultant
July 19, 2006	Private property landowner meeting	Bob Huff's Home	Matt Vitale, Bob Huff, Charlene Meenan, Lelsie Burnside	Funding for design to arrive at 50%. Need project proponent or BOR fuinding plus private to arrive at 50% design.	Scheduled next stakeholder meeting
August 7, 2006	Private property landowner meeting	Incline Village, Aspen Grove	Jerome Bos, Craig Robinson, Kelvin Voeller, Jill Sarick, Matt Vitale	Watershed Group initiation: design plans to Jerome Box and Craig Robinson, CD with information and data to Jerome Bos	None
August 22, 2006	TAC meeting	IVGID offices conference room	Matt Vitale, Doug Martin, Charlie Donahue, Liz Harrison, Kimble Corbridge	50% design nearly complete, \$200,000 short in funding, construction funds = \$3-400,000 only, no project proponent for NDSL funds, future project proponent?	None
October 25, 2006	Private property landowner meeting	Bob Huff's investment home on Village Blvd.	Charlene Meenan, Matt Vitale	Want to incorporate developed house landscaping with SEZ restoration revegetation	to incorporate during 50% design plans
February 13, 2007	Phone call	N/A	Wendy (Associated Management), Matt Vitale	Wendy inquired about Rosewood Creek and Third Creek HOA	Matt Vitale updated her on the project
April 19, 2007	TAC Meeting	50% Design Review	Matt Vitale, Leslie Burnside, Virginia Mahacek, Kimble Corbridge, Steve Peck, Liz Harrison, Scott Brown, Dick Minto, Myrnie Mayville.	NEPA Update; TRPA Review Update; 50% Design Review Area F; Huff Easement; 50% Design Engineers Estimate; TRPA SEZ Verification; Schedule Update.	Move forward with NEPA Analysis and TRPA Analysis
May 30, 2007	Private property landowner meeting	Landscaping/restoration revegetation	Bob Huff, Matt Vitale, Leslie Burnside, Charlene Meenan	Discuss coordiantion of landscaping and restoration revegation plans	Private Property Owner satified with coordinatin efforts
August 7, 2007	Phone call	N/A	Bob Huff, Scott Brown	Discussed design and easement status. Bob requested another set of 50% design plans.	Scott Brown emailed a copy of the 50% design plans on 27 August. Complete
September 13, 2007	Email	N/A	Bob Huff, Scott Brown	Bob Huff stated Gus Boosalis owns the second parcel on Village Boulevard. He also stated that Gus Boosalis and the property owner at 590 McDonald were obligated to participate in the easement process.	none
Ongoing	website	online	http://www.ntcd.org/prog_water2.html	online website is for use by stakeholders, Conservation District Staff, or anyone interested in the work of the Water Resources Group at the NTCD.	None